CLEANZ™

cleanz.us/resources/terminal-cleaning-checklist

Terminal cleaning checklist

A checklist for the terminal clean of a hospital patient room, including isolation rooms. Use it as a starting point and adapt it to your facility's protocol. Your approved products, their contact times and the PPE they need come from your protocol and the product labels.

Room _____ **Unit** _____ **Date** _____

Started _____ **Cleaned by** _____ **Reviewed by** _____

Before you start

- [ ] Confirm the patient has left and the room is released for terminal cleaning.
- [ ] Check the room's isolation status and any signage.
- [ ] Put on the PPE your protocol requires.
- [ ] Gather your approved products and read the contact time on each label.

Clear the room

- [ ] Remove waste and used linen, following your facility's policy.
- [ ] Remove or change the privacy curtain if your protocol requires it.
- [ ] Remove used disposable items left in the room.

High-touch surfaces

Keep each surface visibly wet for the full contact time on the product's label, and apply more if it dries.

- [ ] Bed rails, bed controls and call button
- [ ] Overbed table and bedside table, including drawers and handles
- [ ] Light switches and door handles, inside and out
- [ ] Chairs, especially the arms
- [ ] Telephone, TV remote and other handheld items
- [ ] IV poles and any equipment your facility assigns to EVS

Bed and mattress

- [ ] Mattress surfaces your protocol lists. Check the cover for tears or damage, and report any.
- [ ] Bed frame and wheels, if your protocol includes them.

Bathroom

- [ ] Sink, faucet and handles
- [ ] Toilet, seat, flush handle and grab bars
- [ ] Shower or tub, and any shower chair
- [ ] Soap and towel dispensers
- [ ] Door handle and light switch

Floors and finish

- [ ] Floor, edges in, working toward the door.
- [ ] Restock supplies to your unit's levels.
- [ ] Final walk-through: check that every step is done.

Isolation rooms: add these

- [ ] Use the product your protocol names for this isolation type. For C. difficile, use the sporicidal product your facility approved.
- [ ] Wear the extra PPE your protocol requires.
- [ ] Complete any added steps your protocol lists.

Record it

- [ ] Note each product used, and confirm its contact time was met.
- [ ] Take photos where your protocol asks for them. Photos are of surfaces, never people.
- [ ] Record any step you couldn't complete, and why.
- [ ] Hand the room to your supervisor for review.

A starting point, not a protocol. Your facility's protocol and your product labels govern how rooms are cleaned.